

# Trees for Life

## Trustee Role Specification

<b>Hours</b>	Approx. four hours a month
<b>Meetings</b>	Approx four formal board meetings throughout the year, one AGM and informal meetings as and when.
<b>Reports to</b>	Chairperson of the Board
<b>Salary</b>	Position is voluntary, but reasonable expenses will be reimbursed.
<b>Duration</b>	Minimum two year term, with 4-6 hours every four months
<b>Location</b>	Remote based, but will be expected to travel if needed to locations across the Highlands.

## Expectations

- A commitment to the values and the vision of Trees for Life
- A willingness to devote the necessary time and effort to the role
- Integrity
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship (for those who have not been a Board Member before, and are not familiar with the role of a trustee, we will go over this with you)

## Our Board should be made up of trustees with the following backgrounds:

- Financial management
- Conservation and Environmental Issues
- Business development
- Fundraising
- National and local voluntary sector, government and statutory bodies
- Human resource management
- Communications and marketing
- Quality assurance, monitoring and evaluation
- Community engagement
- Research and advocacy
- Education

- Gaelic culture and history
- Forestry and woodland management

## **Eligibility**

Applicants must satisfy statutory requirements in order to be eligible to become a Charity Trustee.

The Charities and Trustee Investment (Scotland) Act 2005 (“the 2005 Act”) disqualifies anyone who:

- Has an unspent conviction for an offence involving dishonesty or an offence under the 2005 Act
- Is an undischarged bankrupt
- Has been removed from trusteeship of a charity by the Courts, OSCR or Charity Commission for misconduct of mismanagement
- Is disqualified from serving as a company director.

Appointed Board Members will be expected to sign a declaration to confirm that they are not disqualified from acting as a charity trustee.

## **Equal Opportunities**

We are committed to creating a diverse and inclusive environment. We welcome Board Member applications from all suitable candidates regardless of gender, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity. Groups currently under-represented on our Board include those from Black, Asian and other ethnic minority backgrounds, Gaelic speakers and also from those aged 18-45 years.