# Trustee **Application Form**

Thank you for your interest in becoming a Trustee for Trees for Life. Please complete the form below to forward your application.

**Once you have completed the form, please e-mail it to Governance@treesforlife.org.uk . We can accept paper applications, however there may be a delay in processing these.**

If you have any questions about the role or responsibilities, please feel free to contact Sue Sim, Company Secretary sue@treesforlife.org.uk, 07729 551382.

Any information you provide on this form will be used in strict accordance with the UK General Data Protection Regulations 2021

| **Personal Details** |
| --- |
| **Full name:** |  |
| **Any other names you have been known as:** |  |
| **Address:** |  |
| **Telephone numbers Home:** **Mobile:** |  |
| **Email:** |  |
| **Do you consider yourself to have a Disability?** | YES/NO |
| **Reasonable Adjustments:** What, if any, types of aids, adaptations, equipment or special arrangements would you require to attend an interview or visit our premises?  |  |
| **Personal Statement** |
| **Please use this space to detail why you are interested in becoming a Trustee with Trees for Life, and what skills and learning you possess which would make you suitable for the role of Trustee.** |
|  |
| **Additional Information** |
| **Do you have any unspent criminal convictions?** *(You are not required to include spent convictions under the Rehabilitation of Offenders Act 1974)**All board members will be expected to undertake a basic disclosure check in line with our Safeguarding Policy.*  |  |
| **If yes, please specify:**  |
| **References** |
| **Please give the names and addresses of two referees who can provide a personal reference for you. These should not be family members and should be happy to be contacted.**  |
|  | **Referee 1** | **Referee 2** |
| **Name:** |  |  |
| **Job title:** |  |  |
| **Company:** |  |  |
| **Address:** |  |  |
| **Telephone Number:** |  |  |
| **Email:** |  |  |
| **Relationship to you:** |  |  |
|  |
| **Declaration** |
| The information you have provided will be handled and processed in accordance with the General Data Protection Regulations 2018. It may be used by Trees for Life for business purposes, including the prevention and detection of fraud, as well as for HR purposes and administration. In the event that you are appointed, this information will form part of your trustee record and will be treated as confidential. We will not disclose any of the information provided with any unauthorised person. All unsuccessful applications are destroyed within 12 months of application date.**I understand that any false, inaccurate or incomplete information provided in my application could result in dismissal, disciplinary action or a withdrawal of an offer of employment and may invalidate any contract of employment.****I declare that all information given as part of my application is true.** |
| **Please sign:** |  |
| **Date:** |  |